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For more information, visit www.wcid17.org or scan this QR code

WCID No. 17
Travis County

Pre-Construction Conference Checklist



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Infrastructure Requirements

The District Construction Standards can be found online at www.wcid17.org It is important to ensure the most current revision of these standards is being used. Reviewing these standards throughout the project is strongly encouraged.

1) Change Orders: Submit one copy to the district office and one to the inspector. For projects within the City of Lakeway, copies must also be submitted to the City of Lakeway and Lake Travis Fire Rescue, in addition to those sent to the engineers.

2) All Project plan revisions must be submitted by the engineer via www.MGOConnect.org.

3) Once water and wastewater lines are ready for installation, a WCID No. 17 inspector must be notified at least 48 hours before the start time. All inspection appointment requests must be submitted through www.MGOConnect.org.

4) Utility lines shall be covered only after passing a physical in-person inspection by a certified WCID No. 17 Inspector. **Pictures cannot be used as a substitute for a physical inspection!**

5) Connections to WCID No. 17 existing systems will only be made with an inspector present. No water mains will be put into service until bacteriological samples have passed testing. The inspector will notify the contractor when this occurs.

6) Any problems encountered or any damage to the existing utility infrastructure must be reported immediately to the inspector.

7) In-ground lines must be protected from dirt and rocks to the maximum extent possible. Water and wastewater lines must be properly plugged (with a mechanical plug) during construction to prevent the entry of any foreign matter into the existing water and wastewater lines (e.g., mud, dirt, animal remains).

8) The contractor is responsible for the quality of workmanship and adherence to the work schedule.

9) The contractor shall employ only experienced personnel familiar with the required work and provide full-time supervision by a qualified foreman.

10) Chlorination must be completed by a third-party chlorination service, and a WCID No. 17 Inspector must be present to witness it.

11) Final punch list of infrastructure and stormwater requirements must be completed before project receives formal approval.

FINES:

Each of the following will result in a fine up to $2,000:

- Tampering with wastewater manholes.
- Tampering with a fire hydrant (opening or closing).
- Opening or closing WCID No. 17 water valves without a WCID No. 17 representative present.

Stormwater Requirements

Coverage Needed:

Less than 1 acre: TCEQ CGP coverage is not required, unless part of a larger common plan of development or sale; SWPPP is not required.

Between 1 and 5 acres: TCEQ CGP coverage is required; SWPPP must be prepared and implemented; Site notice must be posted with a copy being sent to stormwater@wcid17.org

Over 5 acres: TCEQ CGP coverage is required; SWPPP must be prepared and implemented; Site notice must be posted with a copy being sent to stormwater@wcid17.org; NOI should be submitted to TCEQ.

Contractors are required to hire their own qualified stormwater inspectors to manage and report on these measures. All stormwater inspection reports conducted by the contractor's inspectors must be submitted to the MS4 program at stormwater@wcid17.org.

The WCID No. 17 stormwater inspector will provide oversight to monitor and verify that stormwater control measures are properly implemented and maintained throughout the project. Inspections will be conducted periodically, with emphasis after rain events, rather than on a fixed schedule.

How to Minimize Pollution on Construction Sites:

1) Protect any areas reserved for vegetation and preserve existing trees
Preserving mature trees minimizes the amount of soil that needs to be stabilized once construction is complete, and minimizes the amount of runoff during and after construction activity.

2) Protect construction materials from run on and run off
At the end of every workday and during rain events, provide cover for materials that could leach pollutants.

3) Designate waste disposal areas
Clearly identify and separate waste disposal areas for hazardous, construction, and domestic waste, ensuring to protect all areas from run on and run off.

4) Install perimeter controls around downhill boundaries
Install perimeter controls such as mulch log or silt fence around the downhill boundaries of the site. Make sure to remove sediment once it has reached halfway up the control.

5) Install inlet controls
Protect inlets with mulch sock, gravel barriers, sand/rock bags, or silt fencing to ensure contaminants do not flow into the inlet. For whichever chosen control, make sure to remove sediment once it has reached halfway up the control.

6) Install a concrete/stucco washout basin
Designate a leak proof basin lined with plastic for washing out used concrete and stucco containers. NEVER wash excess stucco or concrete residue down a storm drain or into a stream.

7) Maintain a stabilized exit
Minimize sediment track out from vehicles exiting your site by maintaining an exit pad made of crushed rock or a preconstructed track out control mat.

8) Stabilize site when necessary
Immediately stabilize exposed portions of the site whenever construction work will stop for more than 14 days, even if work is only temporarily stopped.