

POSITION DESCRIPTION

Class Title: Team Leader, Groundskeeping

EEOC: Technicians

FLSA: Exempt

Summary of Position

A working leader responsible for managing the groundskeeping of the district facilities. This includes planning, directing, and leading landscape crew activities. Providing on-site supervision of personnel to ensure quality results.

Organizational Relationships

1. Reports to: Maintenance Manager and General Manager.
2. Directs: Provides direction to groundskeeping personnel.
3. Other: Has contact with other employees, consultants, and with the general public.

Examples of Work

Essential Duties

1. Plan and prioritize a district wide groundskeeping schedule.
2. Assign duties to groundskeeping crew to include: mowing, weed eating, edging, blowing, pruning, and tree trimming.
3. Operate a variety of groundskeeping equipment to include hand and power tools.
4. Ensure team members are properly trained on landscaping equipment.
5. Perform minor repairs and maintenance of field equipment.
6. Responsible for the safe operation of tools and equipment.
7. Ability to load and unload trucks and trailers.
8. Maintain and utilize personal protective equipment.
9. Safely operate district vehicles.

10. Perform related tasks as assigned.

Other Duties:

1. Performs such other related duties as may be assigned.
2. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Required Knowledge, Skills and Abilities

Stand and operate grounds keeping equipment and tools for extended periods of time. Lifting and carrying items up to 75 lbs. Kneeling, crouching, digging, climbing, bending.

Acceptable Experience and Training

High school graduation, or its equivalent, plus at least two years of experience in groundskeeping operations.

One year of supervisory experience.

Certificates and Licenses Required

Texas driver's license.