

Water Operator, Assistant Supervisor

SUMMARY OF POSITION

Assist the Water Operations Supervisor in the operation and maintenance of the water treatment facilities, including the performance of tests on pumps, motors, and water, maintenance of logs, and performance of preventive and corrective maintenance on equipment. Trains water plant operators and trainees.

DUTIES AND RESPONSIBILITIES

Typical duties include, but are not limited to, the following:

- Operation and maintenance of the water treatment facilities as required by state, and federal guidelines.
- Supervises periodic tests on water treatment facility pumps, motors, and water, and takes appropriate reading of gauges and meters.
- Records plant telemetry information from satellite pumping stations, and maintains records of water treatment facility operations.
- Performs routine inspections of water treatment facilities, monitors pumps, tanks, chemicals, and filters, visually and with computer system, and adjusts equipment and chemicals to maintain specified operating conditions.
- Supervises various chemical analyses, including pH, alkalinity, chlorine, turbidity, fluorides, and hardness tests, and ensures proper calibration of measuring equipment.
- Monitors various daily, weekly, and monthly chemical usage and water statistics, and records data on logs and charges.
- Ensures cleanliness of water facilities.
- Must be on call and respond to emergency situations.
- Performs corrective and preventive maintenance on water treatment equipment.
- Prepares reports to state and federal regulatory agencies as required.
- Assigns duties to water plant operators and utility technicians in his/her department. Is responsible for ensuring department personnel have the proper formal training.
- Procures equipment, supplies, and services as required.
- Evaluates and disciplines personnel in his or her department.
- Is responsible for the cleanliness and proper maintenance of all vehicles assigned to his or her department.

DESIRED MINIMUM QUALIFICATIONS

- Knowledge of methods, practices, and equipment used in water treatment facilities; plumbing; minor electrical repair; basic chemistry; pumps and motors; water chemical analyzing equipment; city, state and federal water treatment specifications and regulations; and laboratory testing and procedures
- High School Diploma or General Equivalency Diploma (GE)
- Valid Texas Driver's license.
- Class B Surface Water Certification or higher from the TCEQ.

ABILITY TO

- Learn and comply with state and federal regulations applicable to water treatment facilities
- Perform simple mathematical calculations
- Establish and maintain effective working relationships with co-workers
- Maintain appropriate necessary certifications.
- Apply WCID 17's safety standards to prevent accidents.
- Understand and carry out oral and written instructions and prepare written reports of activities performed.
- Deal effectively with the public in stressful situations.
- Tolerate outside working conditions, including exposure to adverse weather conditions.
- Work overtime as required.
- Work on-call as required.
- Work in confined spaces such as manholes, wet wells, and valve boxes.
- Wear and use a Self-Contained Breathing Apparatus (SCBA) when necessary.

Salary is dependent upon qualifications – excellent company benefits offered include medical, dental, deferred compensation plans 401a and 457b, paid holidays, vacation time, and sick time. Additional benefits include FSA for medical/child care, vision coverage, voluntary life and AD&D insurance, education tuition assistance, Employee Fitness Program, a uniform allowance, and use of District vehicles when appropriate.