



TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT 17

3812 Eck Lane • Austin, Texas 78734
Phone (512) 266-1111 • Fax (512) 266-2790

Notice is hereby given pursuant to V.T.C.A., Government Code § 551, that the Board of Directors of Travis County Water Control and Improvement District No. 17 will hold a regular meeting, open to the public, on Thursday, July 21, 2016, at 6:00 p.m., at the Travis County Water Control and Improvement District offices, at 3812 Eck Lane.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from consent and considered individually upon request of a Board member or a member of the public attending the meeting. Any citizen having interest in these matters is invited to attend.

Items on the Agenda

- I. CALL TO ORDER
- II. ESTABLISH A QUORUM
- III. MANAGER AND COMMITTEE REPORTS
 - A. MANAGER'S REPORT: STATUS OF DISTRICT OPERATIONS, FINANCES, DISTRICT CONSTRUCTION PROJECTS, DEVELOPER CONSTRUCTION PROJECTS, DISTRICT ADMINISTRATION AND MANAGEMENT, DISTRICT PLANNING
 - B. COMMITTEE REPORTS
 1. COMMUNICATIONS / PARKS AND CONSERVATION COMMITTEE REPORT
 2. LEGAL COMMITTEE REPORT
 3. PLANNING COMMITTEE REPORT
 4. BUDGET AND FINANCE COMMITTEE REPORT
 5. POLICY COMMITTEE REPORT
 6. IMPACT FEE ADVISORY COMMITTEE
 7. STORMWATER COMMITTEE
- IV. CONSENT AGENDA
 - A. APPROVE PAY ESTIMATES/CHANGE ORDERS FOR VARIOUS CONSTRUCTION PROJECTS IN THE DISTRICT
 1. Eck Lane WTP Backwash Improvements, Pay Estimate #5, Prota Construction Inc. and Prota Inc, JV
 2. Flintrock Wastewater Treatment Plant Expansion, Pay Estimate #3, PLW Central Texas
 - B. APPROVE PAYMENT OF CURRENT INVOICES
 - C. APPROVE MINUTES – June 16, 2016 Meeting
- V. PUBLIC COMMENT, 6:30 P.M.
- VI. NEW BUSINESS
 - A. DISCUSS/CONSIDER/TAKE ACTION ON APPROVAL OF CONTRACT TO ACQUIRE WATER RIGHTS OF APPROXIMATELY 40 MILLION GALLONS (122 ACRE FEET) PER YEAR FOR IRRIGATION
- VII. THE BOARD WILL MEET IN EXECUTIVE SESSION TO RECEIVE ADVICE FROM ITS ATTORNEY, IN ACCORDANCE WITH TEXAS GOVERNMENT CODE SECTIONS 551.071 AND 551.072 REGARDING THE APPROVAL OF A CONTRACT TO ACQUIRE WATER RIGHTS FOR IRRIGATION.
- VIII. ADJOURNMENT


Linda R. Sandlin
Administrative Assistant





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Regular Meeting of the Board of Directors of Travis County Water Control and Improvement District No. 17 was held at the District office located at 3812 Eck Lane on Thursday, June 16, 2016 at 6:00 p.m. This meeting was scheduled and conducted in compliance with the Texas Open Meetings Act.

I. CALL TO ORDER

President Roberts called the meeting to order at 6:04 p.m.

II. ESTABLISH A QUORUM

A quorum was established with all Directors present; Carruthers, Decker, Roberts, Steed and Ward. General Manager Deborah Gernes, General Counsels Lauren Kalisek and Ashleigh Acevedo, and District Engineer Will Pena were also present. President Roberts expressed the sadness of learning of the death of Ken Heroy's wife.

III. DISCUSS/CONSIDER/TAKE ACTION ON APPOINTMENT OF BOARD OFFICERS AND BOARD COMMITTEES

Nomination: Director Decker to nominate Jeff Roberts as President of the Travis County Water Control and Improvement District No. 17 Board of Directors.

Ayes: 4

Noes: 0

Abstain: 1, Director Steed

Nomination: Director Ward to nominate Mickey Decker as Vice President of the Travis County Water Control and Improvement District No. 17 Board of Directors.

Ayes: 4

Noes: 1, Director Steed; "based on absences"

Nomination: Director Carruthers to nominate Jerri Lynn Ward as Secretary of the Travis County Water Control and Improvement District No. 17 Board of Directors.

Ayes: 5

Noes: 0

Nomination: Director Decker to nominate Rob Carruthers as Alternate Secretary of the Travis County Water Control and Improvement District No. 17 Board of Directors.

Ayes: 5

Noes: 0

President Roberts requested if any Director would like to request a change from the current committee structure. *Each Director concurred that they enjoyed the committees they currently serve on.* He stated that he would like to be on one more committee this year instead of only one as in the past year. Director Steed agreed to give up his seat on the Budget/Finance Committee to President Roberts.

President Roberts read the standing committees to be:

- Budget/Finance* *Director Carruthers and Director Roberts*
- Communication* *Director Decker and Director Carruthers*
- Conservation/Park* *Director Decker and Director Roberts*
- Legal* *Director Ward and Director Steed*
- Planning* *Director Roberts and Director Steed*
- Policy* *Director Roberts and Director Ward*
- Stormwater / MS4* *Director Roberts and Director Steed*

Motion: Director Decker to accept the standing committees as presented.

Second: Director Ward

Ayes: 5

Noes: 0

IV. MANAGER AND COMMITTEE REPORTS

A. MANAGER’S REPORT: STATUS OF DISTRICT OPERATIONS, FINANCES, DISTRICT CONSTRUCTION PROJECTS, DEVELOPER CONSTRUCTION PROJECTS, DISTRICT ADMINISTRATION AND MANAGEMENT, DISTRICT PLANNING

Manager Gernes reported that in addition to her written report

- The Mansfield Water Treatment Plant hosted a tour for young students from the Texas School for the Deaf and she shared the thank you note received from the students.
- The dive project at the Eck Water Treatment Plant (EWTP) to free up all nine power cables between the shore and the barge of the silt and sediment that has built up over them more than ten feet in depth had been placed on hold. She explained that a dive team using a full crew and diving at 100 feet was only able to free two cables in a week. Based on the extremely high cost per day for the diving operations, the fact that at least one cable must be replaced anyway, and the marginal resistance readings on four of the remaining cables, the Manager has decided to completely re-cable the barge. The Manager, divers and engineers are working on a design to float the cables to avoid this problem in the future.
- Preliminary figures have been received for the Water and Sewer System Revenue Refunding Bonds, Series 2016 and a due diligence phone conference was held with S & P Global to answer questions for establishing bond ratings. *The Preliminary Official Statement will be issued within the month for a July closing.*
- A meeting with Taylor Morrison was scheduled next week to review and discuss a water right owned by Taylor Morrison that allows a 40 million gallon per year diversion of raw water for irrigation from Lake Austin.

B. COMMITTEE REPORTS

1. COMMUNICATIONS / PARKS AND CONSERVATION COMMITTEE REPORT

2. LEGAL COMMITTEE REPORT

3. PLANNING COMMITTEE REPORT – MET JUNE 6, 2016

Notes of the Planning Committee meeting were handed out to the Board with trend charts, growth projections, raw water supply requirement projections, etc. The Manager said the current contract with LCRA would be adequate for several years. Also discussed were waterline replacement priorities and how they were derived, water capital projects, wastewater capital projects and how the FM 620 Texas Department of Transportation study would affect the District over the next five to eight years and possible methods of funding.

4. BUDGET AND FINANCE COMMITTEE REPORT

5. POLICY COMMITTEE REPORT – MET JUNE 8, 2016

Timeline, steps and procedures were established for hiring a General Manager and were distributed to the Directors. President Roberts requested this item be placed on a Regular Board of Directors agenda no later than September.

6. IMPACT FEE ADVISORY COMMITTEE

7. STORMWATER COMMITTEE – AGENDA ITEM

V. CONSENT AGENDA

A. APPROVE PAY ESTIMATES/CHANGE ORDERS FOR VARIOUS CONSTRUCTION PROJECTS IN THE DISTRICT

1. Mansfield Water Treatment Plant – Membrane Equipment Purchase, Pay Estimate #7-Final, PALL Corporation.
2. Eck Lane WTP Backwash Improvements, Pay Estimate #4, Prota Construction Inc. and Prota Inc, JV
3. Flintrock Wastewater Treatment Plant Expansion, Pay Estimate #2, PLW Central Texas

B. APPROVE PAYMENT OF CURRENT INVOICES

C. APPROVE MINUTES – May 19, 2016 Meeting

Director Roberts asked if there were any questions regarding items of the Consent Agenda. Manager Gernes stated that the 30-day acceptance test measuring the flow through the membranes at the Mansfield Water Treatment Plant had been completed successfully and that the new membranes meet the Texas Commission on Environmental Quality rating requirement. This would be the final payment to Pall Corporation. Manager Gernes requested approval of all items on the Consent Agenda.

Motion: Director Ward to approve all items of the Consent Agenda as presented

Second: Director Decker

Ayes: 5

Noes: 0

VI. PUBLIC COMMENT, 6:30 P.M.

President Roberts opened Public Comment at 6:37 p.m.

President Roberts left Public Comment open for anyone that may arrive and wish to address the Board of Directors.

Motion: Director Decker to close Public Comment

Second: Director Steed and Director Carruthers

Ayes: 5

Noes: 0

President Roberts closed Public Comment at 7:08 p.m.

VII. OLD BUSINESS

A. DISCUSS/CONSIDER/TAKE ACTION REGARDING SERENE HILLS DEFINED AREA UNLIMITED TAX BONDS, SERIES 2016:

1. REQUEST BY DEVELOPER TO WAIVE LIMITATION ON TWO-YEAR DEVELOPER INTEREST ON LAND COSTS; AND

Attorney Kalisek stated that a modified Bond Application Report dated June 2016 had been received. She said this modified application removed the land costs completely so that there were no issues and the bond application could move forward. The Board may review the developer's request to consider reimbursement of more than two years interest on land costs at a later date.

2. AUTHORIZING OTHER MATTERS RELATED TO THE ISSUANCE OF THE BOND

The Board discussed reaffirmation of the Resolution Authorizing the Filing of an Application at the Texas Commission on Environmental Quality for Approval of Engineering Project and 2nd Serene Hills Defined Area Bond.

Motion: Director Ward to reaffirm the April 21, 2016 approval of the Resolution Authorizing the Filing of an Application at the Texas Commission on Environmental Quality for Approval of Engineering Project and 2nd Serene Hills Defined Area Bond in the current revised format with the land costs removed.

Second: Director Decker

Ayes: 5

Noes: 0

VIII. NEW BUSINESS

A. DISCUSS/CONSIDER/TAKE ACTION REGARDING CONTRACT AWARD FOR TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 17 STEINER RANCH LIFT STATION NO. 6 IMPROVEMENTS

District Engineer Will Pena explained that four bids from prequalified contractors were received for the Steiner Ranch Lift Station No. 6 Improvements project. He went on to explain that this was the first time in District history that the two lowest bidders had a tie bid of \$344,000. Mr. Pena said both Prota Construction, Inc. and Austin Engineering Company, Inc. were both qualified to perform the job but based on their more extensive successful history working with the District on similar projects he would recommend the project be awarded to Austin Engineering Company.

Motion: Director Ward to award the contract for the Steiner Ranch Lift Station No. 6 Improvements to Austin Engineering Company, Inc. in an amount of \$344,000

Second: Director Steed

Ayes: 5

Noes: 0

B. DISCUSS/CONSIDER/TAKE ACTION REGARDING AMENDED INFORMATION FORM FILED PURSUANT TO SECTION 49.455 OF THE TEXAS WATER CODE FOR TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 17

Manager Gernes stated that the boundary maps of 2012 were now updated with new field notes platted, verified and ready to submit with the Amended Information Form. Mr. Pena and the Board discussed the differences in method of establishing boundaries between using the Deeds of Record and the method of using the Travis County Appraisal District GIS system. These differences would most likely still need to be re-verified after this material was submitted.

Motion: Director Ward to accept and submit the Amended Information Form Filed Pursuant to Section 49.455 of the Texas Water Code for Travis County Water Control and Improvement District No. 17 boundaries

Second: Director Steed and Director Decker

Ayes: 5

Noes: 0

C. DISCUSS/CONSIDER/TAKE ACTION REGARDING DISTRICT STORMWATER MANAGEMENT PROGRAM

Manager Gernes reported to the Board that brochures and a dedicated webpage for the Stormwater Management Program were underway. She apprised the Board that she hired two high school students to continue with the storm drain medallion tagging and distribution of educational material door-to-door over the summer. Gernes also explained that a district map illustrating the drainage system and outfalls was ongoing. No action necessary.

President Roberts called for a break at 7:28 p.m. and reconvened the meeting at 7:32 p.m. by entering Executive Session.

IX. THE BOARD WILL MEET IN EXECUTIVE SESSION TO CONSIDER THE REQUEST BY THE DEVELOPER TO WAIVE THE LIMITATION ON TWO-YEAR DEVELOPER INTEREST ON LAND COSTS FOR THE SERENE HILLS DEFINED AREA UNLIMITED TAX BONDS, SERIES 2016 AND TO RECEIVE ADVICE FROM ITS ATTORNEY, IN ACCORDANCE WITH TEXAS GOVERNMENT CODE SECTIONS 551.071 AND 551.072

President Roberts called for the opening of Executive Session at 7:32 p.m. and closed Executive Session at 7:51 p.m.

X. ADJOURNMENT

Motion: Director Carruthers to adjourn

Second: Director Decker

Ayes: 5

Noes: 0

President Roberts adjourned the meeting at 7:56 p.m.

Approved this _____ day of _____ 2016, with a

Motion by Director _____ and a Second by Director _____.

Ayes _____ Noes _____ Abstained _____

Presiding Officer

Secretary

