



TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT 17
3812 Eck Lane • Austin, Texas 78734
• Phone (512) 266-1111 • Fax (512) 266-2790

A Regular Meeting of the Board of Directors of Travis County Water Control and Improvement District No. 17 was held at the District office located at 3812 Eck Lane on Thursday, March 20, 2008, at 6:00 p.m. This meeting was scheduled and conducted in compliance with the Texas Open Meetings Act.

I. CALL TO ORDER.

Director Steed called the meeting to order at 6:02 p.m.

II. ESTABLISH A QUORUM.

Directors Steed, Roberts, Decker, Moran and Tuerff were present. General Manager Deborah Gernes, General Counsel Lauren Kalisek and David Klein, and District Engineer Will Pena were also present.

III. MANAGER AND COMMITTEE REPORTS.

- The annual Consumer Confidence Reports are ready and will be mailed to the customers at the end of April. These reports contain information about the testing results for 2007, showing that the District is in compliance on all levels of water quality.
- The offer on the purchase of Lot 6 of the Cummins property has been received and under review by the Cummins.
- Water Plant Supervisor Thurman Carlisle has designed the testing method to test membrane performance during turbidity spikes. The results have been forwarded to the District Engineer Pat Lackey and will be formulated into a report for TCEQ. Discussion has also been held with PALL Corporation regarding evaluating and improving the performance of the membranes. The original estimate given by PALL for the life-span of the membranes was 8 to 10 years, but actual data seems to indicate that 5 to 8 years is closer to the actual cartridge life.
- The Heller tract was intended to be annexed into both the District and the Flintrock Defined Area, but it was recently discovered that the order approving the annexation listed the defined area only. This tract will be removed from the list of annexed properties for now and will be correctly annexed at the May 2008 Board meeting.
- A full report will be given to the Board at the April meeting on the results of the deep well injection study.
- Several Board members have asked for an Open House to showcase the new office additions and the new water plant. The date has yet to be determined, but will be on a Saturday morning during April.

Director Tuerff reported that the Communications Committee recently met to discuss the upcoming newsletter, holding Water Fest again in June, website updates, and the possibility of conducting an online survey to learn about the needs of the customers.

IV. CONSENT AGENDA:

A. APPROVE PAY ESTIMATES/CHANGE ORDERS FOR VARIOUS CONSTRUCTION PROJECTS IN THE DISTRICT:

1. Highway 71 Elevated Water Storage Tank, Pay Estimate #09, Landmark Structures I, LP.
2. Steiner Ranch Pump Station Expansion – 2006, Pay Estimate #07, Excel Construction.
3. Big Dave's Standpipe Pump Station and Water Line Improvements, Pay Estimate #07, Excel Construction.
4. 2004 WTP Improvements – Phase Two – Clearwell and High Service Pump Station, Pay Estimate #11, Payton Construction.
5. Office Building Additions, Pay Estimate #11, MB Home Construction Services, Inc.

B. APPROVE PAY ESTIMATES/CHANGE ORDERS FOR VARIOUS CONSTRUCTION PROJECTS IN THE STEINER RANCH DEFINED AREA:

1. Steiner Ranch, River Dance Phase 5A, Water, Wastewater and Drainage Improvements, Pay Estimate #04, Ross Construction Co., Inc.
2. Steiner Ranch, River Dance Phase 6A, Water, Wastewater and Drainage Improvements, Pay Estimate #10 and Change Order #01, J.C. Evans Construction.

- C. APPROVE PAY ESTIMATES/CHANGE ORDERS FOR VARIOUS CONSTRUCTION PROJECTS IN THE FLINTROCK RANCH ESTATES DEFINED AREA.**
1. Flintrock Phase 6, Pay Estimate #04 and Change Orders #28 and #29, Joe Bland Construction.
 2. Flintrock Ranch Estates Phases 3 and 4, Change Orders #11-B, #13, #17, #18, #19 #20, #21, #22, #23, #24, #25, #26, #27-A and 27-B.
- D. APPROVE PAYMENT OF CURRENT INVOICES.**
- E. APPROVE MINUTES.**
There were no minutes presented for approval.

Motion: Director Decker to approve the Consent Agenda as presented.

Second: Director Roberts.

Ayes: 5

Noes: 0

Unanimous.

V. PUBLIC COMMENT, 6:30P.M.

Director Steed opened Public Comment at 6:27 p.m. Ms. Jerri Lynn Ward, candidate for the Board election in May, introduced herself to the Board. She stated that she had recently become involved with the national presidential campaign and realized there was a need to get more involved in the local community, especially in the area of water. Public Comment was held open to allow for anyone that arrived late the opportunity to address the Board.

Motion: Director Decker to close Public Comment.

Second: Director Roberts.

Ayes: 5

Noes: 0

Unanimous.

Director Steed closed Public Comment at 7:10 p.m.

VI. OLD BUSINESS:

A. DISCUSS/ACT ON PROPOSED CHANGES TO THE WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN.

1. Public Hearing on Changes to the Watering Schedule and Water Conservation Plan.

Ms. Gernes stated that the Conservation Committee had previously recommended several changes to the District's policies regarding water conservation. The Committee wants to institute a mandatory watering plan that will allow customers to water twice in one week. The twice a week schedule will be easier to follow because the days will remain the same each week for the customers. The schedule that is proposed will be the same as the City of Austin and LCRA. This schedule will be mandatory for residential customers annually from May 1st through September 30th. Commercial customers will be required to adhere to the watering schedule year round. The watering schedule would be as follows: Single Family, Duplexes, Triplexes and Fourplexes will water based on the last number in their address. Odd numbered addresses will water on Wednesday and Saturday and even numbered addresses will water on Thursday and Sunday. Commercial customers will water on Tuesday and Friday. Ms. Gernes stated that she would create special schedules for the school districts to allow them to water their fields on staggered days so as to not overload the system. With this schedule, there will be no outdoor watering on Mondays, except as scheduled with the schools, to allow the plant to recover and fill the system. The triggers for the different stages of the existing Drought Contingency Plan will remain the same.

Director Roberts stated concern regarding the short notice to the customers for the implementation of the new watering schedule. Director Tuerff stated there was sufficient notice time for the customers and that customers were more likely to react with a shorter notice timeframe. There has already been a lot of advertisement by the City and LCRA. Ms. Gernes stated that an article will be placed in the Lake Travis View, a message included with the next monthly bills, as well as an article in the next newsletter to customers notifying them of the new changes. Director Steed agreed that there would be sufficient notice for customers to reset their watering systems.

Director Tuerff stated that there will be additional exemptions available for those customers that have specialized equipment, such as ET controllers, that better monitor watering needs.

Motion: Director Tuerff to approve the revision to the Watering Schedule and Water Conservation Plan as presented, authorizing the General Manager to pursue aggressive education of the May 1st start date.

Second: Director Moran.

Ayes: 5

Noes: 0

Unanimous.

Director Steed recessed the meeting at 7:15 p.m. The meeting was reconvened at 7:22 p.m.

B. DISCUSS/ACT ON AMENDMENT TO THE AGREEMENT FOR WHOLESAL WASTEWATER UTILITY SERVICE FOR THE COMANCHE CANYON RANCH EXTRATERRITORIAL JURISDICTION PLANNED UNIT DEVELOPMENT AND THE EMERGENCY WATER CONTRACT, BOTH WITH THE CITY OF AUSTIN.

There was no discussion in Open Session or action taken on this item.

VII. NEW BUSINESS:

A. PERFORM EVALUATION OF GENERAL MANAGER OF DISTRICT, AND DISCUSS AND ACT ON AMENDMENT TO GENERAL MANAGER EMPLOYMENT AGREEMENT.

Director Tuerff spoke for the entire Board and stated that they were all very grateful to Ms. Gernes for her fantastic service to the District once again. The individual evaluation forms were distributed to Ms. Gernes.

Motion: Director Tuerff to increase the General Manager current salary by 6 percent for an annual amount of \$106,000 and the execution of a new service contract with the District incorporating such provision. The Board also authorized the hiring of an executive assistant for the General Manager.

Second: Director Decker.

Ayes: 5

Noes: 0

Unanimous.

VIII. THE BOARD WILL MEET IN EXECUTIVE SESSION TO SEEK ADVICE FROM ITS ATTORNEY REGARDING THE AMENDMENT TO THE AGREEMENT FOR WHOLESAL WASTEWATER UTILITY SERVICE FOR THE COMANCHE CANYON RANCH EXTRATERRITORIAL JURISDICTION PLANNED UNIT DEVELOPMENT AND THE EMERGENCY WATER CONTRACT, BOTH WITH THE CITY OF AUSTIN IN ACCORDANCE WITH TEXAS GOVERNMENT CODE SECTION 551.071.

The Board entered into Executive Session at 7:22 p.m. Director Steed closed the Executive Session at 7:45 p.m. There was no action taken on this item.

IX. THE BOARD WILL MEET IN EXECUTIVE SESSION TO DELIBERATE THE EVALUATION OF THE GENERAL MANAGER OF THE DISTRICT AND THE AMENDMENT TO THE GENERAL MANAGER EMPLOYMENT AGREEMENT, AND TO SEEK ADVICE FROM ITS ATTORNEY REGARDING SUCH AMENDMENT TO THE EMPLOYMENT AGREEMENT, IN ACCORDANCE WITH TEXAS GOVERNMENT CODE SECTIONS 551.071 AND 551.074.

The Board entered into Executive Session at 7:45 p.m. Director Steed closed the Executive Session at 8:05 p.m.

X. ADJOURNMENT.

Motion: Director Tuerff to adjourn the meeting.

Second: Director Roberts.

Ayes: 5

Noes: 0

Unanimous.

Director Steed adjourned the meeting at 8:15 p.m.

Approved this _____ day of _____ 2008, with a motion

By Director _____ and a Second by

Director _____.

Ayes _____

Noes _____

Abstained _____

Presiding Officer

Secretary